

Audit Committee – Action Plan

Agreed Action	Person Responsible	Target Date	Outcome / Progress
Briefing papers occasionally for Programme Centre : ~ Risk Management ~ Key projects and support areas	-	-	Keep on work plan as reminder
Additional data re ASC be brought to future meeting	Glen Garrod	July 2013	
Protocol developed that clarifies expectations and makes the best use of the combined Audit resource	Lucy Pledge	July 2013	
ICT Assurance and follow up	Judith Hetherington Smith	July 2013	

Completed Actions			
Training on Combined Assurance	Lucy Pledge	28/01/13	Completed January 2013
Assurance from Section 151 Officer on lessons learnt from 2011/12 closure of accounts	David Forbes	March 2013	Completed January 2013

Audit Committee – Work Plan

Appendix B

22 nd April 2013	24 th June 2013	22 nd July 2013	23 rd September 2013	11 th November 2013	
1. Internal Audit Progress Report	1. Internal Audit Annual Report	1. Internal Audit Progress Report	1. Progress of Counter Fraud Plan	1. Internal Audit Progress Report	
2. External Audit Progress Report	2. Schools Financial Control Environment	2. External Audit Progress Report	2. Whistleblowing Annual Report	2. Analysis of outstanding high recommendations	
3. Risk Management Update	3. Counter Fraud Annual Report	3. Scrutiny of Financial Statement	3. Programme on Risk Management		
4. Counter Fraud Update	4. Review of system of Internal Audit <ul style="list-style-type: none"> • Review of Audit Charter • New IA standards 	4. Adult Social Care Update	4. Financial Statement Approval		
5. Internal Audit Plan 2013/14	5. Financial Procedures	5. Internal/External Audit Protocol	5. Statement of Accounts LCC		
6. Counter Fraud Annual Plan 2013/14	6. Audit Committee Annual Report	6. Draft statement of accounts	6. External Audit Annual Governance Report LCC Statement of Accounts		
7. International Audit Standards – Response to management processes questions	7. Review of Governance Framework & development of Annual Governance Statement 2013	7. ICT Assurance and follow up	7. LCC Pension Fund Accounts 2012/13		

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8. External Audit Plan	8. Business Continuity Assurance Report				
9. Statement of Accounts 2012/13					

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